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**MINUTES**

**MEETING OF CITY OF HOLLISTER PUBLIC ART REVIEW COMMITTEE  
SPECIAL MEETING**

June 19, 2018 8:00 a.m.

**Call to Order:** Committee Member Laine called the meeting to order at 8:08 a.m.

**Verification of Agenda Posting:** June 13 11:00 a.m. at San Benito County Art's Council, City of Hollister June 13 3:56 p.m.

**ROLL CALL:**

Present:	Faith Fernandez , Jennifer Laine, Phil Leonard, Mary Paxton, Jeana Arnold,
Late:	David Huboi
Absent:	Arturo Rosette

**Communications from the Public:** None.

**Approve Minutes of May 15, 2018:** Committee Member Leonard moved to approve the minutes of May 15, 2018. The motion passed 5-0-2.

**Oral Communications:** None.

**General Business (30 minutes):**

- 1. Elect New Officers (Huboi).** Because Chair and Vice Chair Rosette were absent, Committee Member Laine introduced the election of officers. Committee Member Fernandez moved to elect Vice Chair Rosette as Chair and Committee Member Leonard seconded the motion. The motion passed 5-0-2.

Committee member Arnold moved to elect Committee Member Leonard as Vice Chair and Commission Member Laine seconded the motion. The motion pass 5-0-2.

- 2. Review Art Bench RFQ (Laine)**

- a. PARC to help distribute RFQ fabricators, designers etc.:** Committee Member Laine discussed how the RFQ was posted and that Committee members could help spread the word about the RQ for the Dunne Park

benches.

- b. Discuss panel review criteria, process and timeline: Committee Member Laine explained that the request for qualifications for the Dunne Park benches will be due on June 29<sup>th</sup>. She will share the applications so committee members that do not submit a RFQ can score them and finalist could be selected at the July PARC meeting. She said she would send scoring criteria. Selection of the final projects could then occur in August.
  - c. Discuss request for final proposals: It was agreed that the checklist developed by the PARC should be provided to the artists selected to submit proposals for Phase 2 and that artists should be encouraged to work with the local community or a local artists as a part of their proposal.
3. Discuss Crosswalk Design RFP timeline & budget (Laine). Committee member Laine reported that the San Benito County Arts Council applied for a grant that could help augment the funding for the crosswalk project. For this reason, the item was continued to a future meeting.
  4. Set summer PARC meeting Schedule (Paxton): It was noted that the date for the regular PARC meeting would be June 10, 2018 but there could be schedule conflicts for Committee Member Arnold and Chair Leonard may not be able to vote on the PARC bench project due to a conflict of interest. It was determined that it would be better to schedule a special meeting on July 17, 2018 at 8:00 a.m.

**Announcements (5 minutes):**

Committee Member Arnold mentioned the upcoming July Quarterly Breakfast topic will be the Downtown Community Partnerships and National Night Out.

Committee Member Paxton mentioned that there are plans to next Quarterly Business Open House in the evening in lease areas downtown with information of starting or expanding a small business and possibly profiling vacant lease areas as artist studios.

**Open Forum:** A subcommittee of .Committee Members Fernandez and Huboi Laine and Chair Leonard were formed to discuss the potential for public art at the 400 Block project in downtown Hollister.

**Adjournment:** *Committee Member Huboi moved to adjourn the meeting to a special meeting on July 17<sup>th</sup> if there is a quorum at 8:00 a.m. and Committee Member Fernandez seconded the motion. The motion passed 5-0-1. The meeting adjourned at 9:14 a.m.*

Chair of the Public Art Review Committee

ATTEST:

Secretary