



San Benito County Arts Council
PO Box 692, Hollister, CA 95024
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www.sanbenitoarts.org

Arts Express! Grant Application

Electronic Submission Deadline: 5 pm Friday, December 1, 2017

Goal of *Arts Express!* Grant Program

The goal of the San Benito County Arts Council's *Arts Express!* Grant Program is to support cultural and artistic growth, foster arts accessibility and equity and promote cultural diversity in San Benito County. *Arts Express!* provides support to local artists, art groups and art and cultural organizations through quick and easy mini-grants up to \$500. Applicants may request funding for the creation of new work; exhibitions & presenting; arts in education programs; community outreach or to support organizational capacity.

Project Guidelines

- a) Applicants must be based in San Benito County. Proposed projects must be for the benefit of San Benito County residents.
- b) Project activities shall reflect artistic practices and traditions in the visual and performing arts (i.e. music, dance, theater, fine art, traditional arts, etc.), as well as demonstrate quality, originality and creativity through artistic production. All projects shall promote cultural awareness, diversity and inclusion.
- c) Applicants must be in good standing with the San Benito County Arts Council to be eligible for funding.

Grant Application Guidelines

Applicants will be required to submit the following:

- ✓ Grant application cover sheet
- ✓ One-page narrative describing the proposed project (what, when, who, why)
- ✓ Budget that shows 1) overall cost of the project 2) how Arts Council funds will be used and 3) source and amount of any matching funds or "in-kind" donations
- ✓ One paragraph description of organization's mission, history & goals (*For arts organizations only*)
- ✓ Artist Bio or Resume (*For individual artists only*)

Applications must be emailed by 5:00pm Friday, December 15th. Please include "YOUR NAME- Arts Express Grant Application" in the subject line and submit all documents as pdf attachments. Please email applications to: info@sanbenitoarts.org. Incomplete applications will not be considered.

The *Arts Express!* Grant Program is supported in part with funds from Corbin, The David & Lucille Packard Foundation, Monterey Peninsula Foundation and California Arts Council



San Benito County Arts Council

Grant Application Cover Sheet

Applicant: _____

Contact Person/ Title: _____

Address: _____

Phone: _____ Email: _____

Website: _____

Project Summary

(2-3 sentences on proposed project):

Project start date: _____ Project end date: _____

Grant request: \$ _____ Total project cost: \$ _____

Is this a new project or activity (please circle)? Yes No

Other Funders?

Signature of Applicant: _____ Date: _____

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Application Checklist:

- Grant Application Cover Sheet
- One-page Project Description
- Project Budget (*see sample budget below*)
- Description of Organization (*organizations only*)
- Artist Bio (*individual artists only*)

Sample Budget

Project 1	Projected	SBC Arts Council
REVENUE		
SBC Arts Council	\$500.00	\$500.00
Other Grants (please specify)	\$500.00	
Ticket Sales	\$500.00	
TOTAL REVENUE	\$1,500.00	\$500.00
EXPENDITURES		
Project Coordination	\$500.00	\$250.00
Supplies & Materials	\$250.00	
Production Expense	\$500.00	\$250.00
Venue Rental	\$250.00	
TOTAL EXPENDITURES	\$1,500.00	\$500.00

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